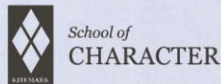


3<sup>rd</sup> May 2022  
JO/jmc



Dear Parent/Carer

**Re: Year 11 – GCSE/BTEC Examinations**

I am writing to inform you that the Year 11 GCSE examination season is scheduled to start from the week commencing **Monday 9<sup>th</sup> May 2022** and will last for a total of 6 weeks. Due to the number of examinations timetabled, students will be taking an early lunch from Monday 16<sup>th</sup> May for the entire exam season. Their lunch break will be between 12:10pm – 12:50pm.

Attached is a copy of the full examination timetable. Students will also be given a personalised timetable with the examinations they are completing.

All examinations will be taken in a designated examination room under examination conditions. Students who have specific access arrangements will take their examinations in separate rooms as necessary. When students are not completing examinations, they will attend lessons as normal.

You can help your child to prepare for these examinations by:

- Discussing with them about the examinations and the work they need to do to prepare for them
- Making sure they complete any revision homework set by the teacher
- Making sure they know which examinations they have on which days and displaying the timetable at home
- Helping them to learn by testing at home on work covered in lessons
- Providing a quiet place for them to work in the period leading up to the examinations

As part of the latest 2021/2022 regulations, the following equipment **MUST NOT** be brought into the examination room:

- Mobile phones or any device capable of receiving and /or storing data
- Watches – Regardless of whether the watch is a smart watch or an ordinary watch, new regulations forbid watches from being worn in the examination room
- MP3 / MP4 devices.

We would recommend that any such devices are left at home on exam days, however if any parent believes that it is important that their child have a mobile phone with them at school then the phone **MUST** be handed in on request at the beginning of the examination. Failing to do so can result in the candidate being disqualified from future examinations.

Please also find attached the Jcq – Information for Candidates documentation.

If you have any questions about the arrangements for the examinations, please contact Mr Osmond via email: [jake.osmond@themallingschool.kent.sch.uk](mailto:jake.osmond@themallingschool.kent.sch.uk).

Yours sincerely

Mr J Osmond  
Deputy MIS Manager

