



8th December 2022
JO/jmc

Dear Parents/Carers

Re: Year 11 – Mock Examinations

I am writing to inform you that the Year 11 mock examination season is scheduled to start from the week commencing **Monday 23rd January 2023** and will last for a total of 3 weeks. Due to the number of examinations timetabled, all students will be taking an early lunch for the entirety of the exam season. During this time, the school lunch break will be between 12:10 – 12:50pm.

Attached is a copy of the full examination timetable. Students will be provided with a personalised timetable, that will include all the examinations they are taking over this exam period. This will be emailed directly to their school email address and a copy will also be provided to you via email.

With the aim of replicating the GCSE process, all examinations will be taken in a designated examination room under examination conditions. These conditions will be identical to those set out by the Joint Council for Qualifications [JCQ] and **must** be adhered to at all times.

Students who have specific access arrangements will take their examinations in separate rooms as necessary. Students who are eligible for any form of access arrangement will be aware of this prior to the examination season commencing.

When students are not completing examinations, they will attend lessons as normal.

You can help your child to prepare for these examinations by:

- Discussing with them about the examinations and the work they need to do to prepare for them
- Making sure they complete any revision homework set by the teacher
- Making sure they know which examinations they have on which days and displaying the timetable at home
- Helping them to learn by testing at home on work covered in lessons
- Providing a quiet place for them to work in the period leading up to the examinations



As part of the latest 2022/2023 regulations, the following equipment **MUST NOT** be brought into the examination room:

- Mobile phones or any device capable of receiving and /or storing data
- Watches – This applies to all watches, not just smart watches
- No potential technological/web enabled sources of information
- Food of any kind (unless for a diagnosed medical need)
- Any drink other than water or squash. **All drinks must be in a transparent bottle with no labels.**

If a student arrives with any of the items listed above, they **must** hand them over to an invigilator or a member of the examinations team. Failure to do so will result in them being removed from the examination room.

Please find attached the JCQ – Information for Candidates documentation. This will provide you and your child with useful information regarding the examination season.

As a school, we recognise the impact the exam periods can have on our students and are on hand to support wherever possible.

Please do not hesitate to contact Mr Osmond (jake.osmond@themallingschool.kent.sch.uk) in the first instance if you have any queries or concerns regarding the examination process.

Yours sincerely



Mr J Osmond
Deputy MIS Manager

