



Headteacher: John Vennart BSc, PGCE

THE
MALLING
SCHOOL

Email: office@themallingschool.kent.sch.uk

9th January 2026
MHe/SSn

Dear Parent/Carer,

This letter is to remind you of the procedures in place should we experience snow or severe weather during the winter months.

Our priority will always be to remain open, and the school will only close if conditions become unsafe for pupils and staff. Please find the key arrangements outlined below.

School Opening and Communication

- The school site will remain open to pupils **unless you are informed otherwise**.
- If a decision is made to close fully or partially, or to restrict access to the site, an email will be sent to parents before 7.00am where possible.
- Updates will be shared **via email and published on the school website**. Local radio stations will also be informed where appropriate.
- Staff will be available during normal school hours via email to support learning and respond to any queries. Parents are kindly asked **not to telephone the school**, as staff will be managing safety arrangements and essential communications.
- If you have not received a message and have checked the website and local radio, please assume it is a **normal school day and the school is open**.

Deteriorating Weather During the School Day

- If conditions worsen during the day, the school may need to close early.
- Parents will be **informed by email**, with updates provided on the school website.
- Transport providers will be consulted regularly.
- Pupils who are unable to travel home safely will be supervised in school until collected or alternative safe arrangements are agreed with parents.

We kindly ask that parents and carers continue to monitor school communications and support pupils in following these arrangements should severe weather occur.

Thank you for your continued cooperation and support.

Yours sincerely,

Mr J Vennart
Headteacher