



3<sup>rd</sup> February 2026  
CBa/SSn

Dear Parents/Carers

## Year 13 Leavers Prom – Thursday 2<sup>nd</sup> July 2026

I am pleased to inform you that our Sixth Form Prom will take place on Thursday 2<sup>nd</sup> July 2026 at Bradbourne House, New Road, East Malling. Tickets are £35.00.

If you give permission for your child to attend, please complete and return the attached form, together with payment of a non-refundable deposit of £10.00, by Friday 13<sup>th</sup> February 2026. A final payment of £25.00 will be due by Friday 15<sup>th</sup> May. Payments are to be made on our SCOPAY platform. If you have any difficulties with your SCOPAY account, please do not hesitate to contact us.

To ensure the Prom is successful and enjoyed by all, we expect a high standard of behaviour during the evening. We therefore reserve the right to refuse entry to any students whom we think cannot behave themselves appropriately. Should a student's behaviour not be acceptable in or out of school at any time prior to the Prom, we may decide they cannot attend. We also reserve the right to ask a student to leave and for parents to collect them from the venue if their behaviour is not appropriate on the night. Should we withdraw a student's invitation to the Prom or ask them to leave due to poor behaviour, there will not be a refund of money paid.

Please read the Prom Code of Conduct below and sign the attached form to acknowledge that you understand the conditions of buying a ticket and return it with the deposit. Students are responsible for checking school social media and their school email accounts for Prom updates.

We look forward to seeing students dressed in all their finery on the evening. However, if you should have any questions, please contact any member of the Sixth Form team.

Yours sincerely,

**Miss C Barnes**  
Sixth Form Pastoral Leader





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**PERMISSION SLIP FOR SIXTH FORM PROM, 2<sup>ND</sup> JULY 2026**

**TO: Miss Barnes**

**STUDENT'S NAME:** \_\_\_\_\_

I give permission for my son/daughter to attend the School Prom on 2<sup>nd</sup> July 2026 and I confirm I have paid a non-refundable deposit of £10.00 via SCOPAY.

My child does / does not have any specialist dietary requirements. If yes, please specify:

\_\_\_\_\_  
\_\_\_\_\_

Should the necessity arise, I give permission for an anaesthetic or other emergency medical treatment to be given. Allergies/medical conditions:

\_\_\_\_\_  
\_\_\_\_\_

Emergency contact number:

\_\_\_\_\_

**Prom Code of Conduct:**

- The Prom is open to current Year 13 Malling School students.
- Any students who appear under the influence of alcohol or other substance will be refused entry and sent home.
- No unauthorised guests will be permitted at the venue.
- Students will be expected to have 95% attendance unless there is a medical reason.
- If we feel a pupil is behaving inappropriately, we reserve the right to ask them to leave the venue.
- Both parents and pupils must sign the Prom Code of Conduct attached.
- I agree to photographs of my child being used on the school website and social media accounts.

Signed \_\_\_\_\_  
PARENT/CARER

Print name \_\_\_\_\_

Signed \_\_\_\_\_  
STUDENT

Print name \_\_\_\_\_

