

30<sup>th</sup> June 2021

JVe/KTr

Dear Parents and Students

### Year Groups 7, 8, 9 and 12

Thank you for your continued support with the COVID-19 home-testing process that your child has been participating in since Easter. As the number of cases in the local area begins to rise once again, it is important that your child maintains a regular testing regime and any positive results are reported as outlined below. Test kits will continue to be distributed weekly but if you require additional packs, Pastoral Leads will be able to provide these if your child requests one.

#### What to do in the event of a positive LFD test:

- Home test results should be reported through the [online form](#), or by following the instructions on page 15 of the guidance booklet.
- If you register a positive result, the NHS will provide guidance on the next steps. This currently involves booking a confirmatory PCR test. Click [here](#) to book your PCR test.
- If you register a positive result, please inform the school by completing the [online form](#). This can also be found on the homepage of our school website.

If your child cannot remember how to complete the test, please use [this link](#) that demonstrates the whole process.

If your child tests positive, has COVID-19 symptoms or is identified as being a close contact with a confirmed case, they will be required to isolate in line with government guidance. If this occurs please inform the school by completing the [online form](#). This will allow us to carry out tracing of close contacts within the school, arrange for work to be sent home to your child and provide meal vouchers for FSM students as required.

To ensure that students do not fall behind with their work, they will be able to access resources immediately through 'The Virtual School' Team. This can be accessed through [www.office.com](http://www.office.com), login with your usual username (e.g. [20NotherA@themallingschool.kent.sch.uk](mailto:20NotherA@themallingschool.kent.sch.uk)) and password then click on 'TEAMS' and the Virtual School for your year group. Once in the Virtual School Team, you will need to click on 'Files' and then 'Home learning week beginning 21Jun21' to access the

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01732 840995  
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resources. Teachers may also send lesson resources and links directly to students' email addresses.

If you have any questions, please contact your child's guidance manager:

**Year 7:**

Guidance Manager: Mrs Newlyn – [sue.newlyn@themallingschool.kent.sch.uk](mailto:sue.newlyn@themallingschool.kent.sch.uk)

**Year 8:**

Guidance Manager: Miss Simpson – [holly.simpson@themallingschool.kent.sch.uk](mailto:holly.simpson@themallingschool.kent.sch.uk)

**Year 9:**

Pastoral Leader: Mr Barnes – [james.barnes@themallingschool.kent.sch.uk](mailto:james.barnes@themallingschool.kent.sch.uk)

Guidance Manager - Mrs Hoare – [Suzanne.hoare@themallingschool.kent.sch.uk](mailto:Suzanne.hoare@themallingschool.kent.sch.uk)

**Year 10:**

Lead Guidance Manager – Mrs Richardson –  
[Mitzi.richardson@themallingschool.kent.sch.uk](mailto:Mitzi.richardson@themallingschool.kent.sch.uk)

Thank you for your continued support.

Yours sincerely

Mr Chidwick  
Senior Deputy Headteacher

Mrs Davey  
Deputy Headteacher