

KCC 16+ Travel Saver



Application form

Client reference (Office Use Only)

For provider endorsement

Please complete the form in **BLOCK CAPITALS**. If you prefer, you can apply online at kent.gov.uk/16plustravelsaver.

- Please tick this box to confirm if you are an existing Young Persons Travel Pass or Kent 16+ Travel Card holder. If you already have a Young Person's Travel Pass, please tell us your pass number:

(it's shown in the top left of your bus pass)

Please tell us how you want to pay: (tick one box)

- Full Year Pass - Payment in Full - £400 (please include a Cheque or Postal Order)
- Full Year Pass - Payment by Instalment - £410 (please attach completed Direct Debit Form)

Student details

First name Last name Date of birth

Home address

Postcode Gender (M/F)

Secondary school attended from September 2019

Academic Year Group from September 2019

Student signature Date

Parent/Carer details

Title (Mr/Mrs/Miss/Ms/Other) First name Last name

Contact telephone Mobile

Email address (for important news and reminders)

Parent/carers signature Date

Please return this form, along with a passport-sized photograph if you are applying for the first time, and payment or a completed Direct Debit Mandate (see over) to address overleaf. KCC reserves the right to withdraw a 16+Travel Saver Pass due to misuse or fraud. If your circumstances change and you are no longer eligible for a 16+Travel Saver pass, you must return it to us.

Further information about the scheme

On our website kent.gov.uk/16plustravelsaver By calling us on **03000 41 84 84**
By emailing us at kcc16+travelsaver@kent.gov.uk Or writing to us at **FREEPOST KCC Travel Savers**

kent.gov.uk/16plustravelsaver



KCC 16+ Travel Saver



To apply for a Kent 16+Travel Saver pass for the period 1 September 2019 – 31 August 2020, you must:

- Be 16-19 years old and in academic years 12-14 (*to be eligible your date of birth must be between 01/09/2000 and 31/08/2003*)
- A resident of Kent (i.e. paying Council Tax to a Kent district council for KCC services)
- In full time education and attending a participating education or work-based learning provider.

How to apply?

Applications and payment for the KCC16+ Travel Saver pass are made direct to Kent County Council.

The easiest and quickest way to apply is through the website at kent.gov.uk/16plustravelsaver. You will need all of the necessary information for the student (name, address, date of birth, establishment etc) plus a passport sized photograph.

If you are unable to apply on-line then complete this form, attaching a passport photograph and cheque or postal order (made payable to 'Kent County Council') to the required value and send it to **FREEPOST KCC Travel Savers**.

Kent County Council will check with your establishment that you are attending that school or college and are therefore eligible for the scheme. Once we have all of the necessary details, payment and have completed all necessary checks then we shall process the application and send a pass to the school or college for collection.

Cost?

The standard full-year cost of a pass is £400.

Some learning providers will offer support with finding the cost of the pass according to the following guidance:

A learner with a travel need and whose household income is above £20,818 per annum will typically receive no support and meet the cost in full.

A learner with a travel need and whose household income is between £16,190 and £20,817 per annum can benefit from a contribution to the cost payable by, and at the discretion of, their learning provider or employer, so that their KCC16+ Travel Saver costs between £200 and £400 for a full year.

A learner with a travel need and whose household income is less than £16,190 per annum (equivalent to KCC's Free School Meals criteria) can benefit from a contribution to the cost payable by, and at the discretion of, their learning provider or employer, so that their KCC16+ Travel Saver costs no more than £200 for a full year.

An employed 16 -19 year old apprentice who can demonstrate hardship caused by travel-to-learn and travel-to-work pressures, can benefit from a contribution to the cost payable by, and at the discretion of, their employer, so that their KCC16+ Travel Saver costs between £200 and £400 for a full year.

Learners who have received the full Vulnerable Learner Bursary Payment will pay £400 for a full year. Refunds can be arranged and will be calculated based on the number of terms remaining. Refunds will be subject to a £10 administrative fee.

Lost, stolen or damaged bus passes

You can get a replacement bus pass by calling us on **03000 41 84 84**. You will need to pay a £10 administration fee, which you can do by credit or debit card, or by sending a cheque or postal order for £10, payable to Kent County Council, at **FREEPOST KCC Travel Savers**.

Payment

If you are paying up front please enclose a cheque or postal order for the cost of the pass you have selected, made payable to Kent County Council. Please do not send cash by post.

If you are opting to pay by instalments please attach a Direct Debit mandate dully completed, making sure to enter the pass holder details in the space provided. The application fee will not be waived under any circumstances and applies irrespective of the date of application.

Terms and conditions Full terms and conditions are available on our website at kent.gov.uk/16plustravelsaver.

By applying for the KCC 16+Travel Saver you acknowledge that you have read and accepted these terms and conditions.

kent.gov.uk/16plustravelsaver



Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form including the Passholder information using a ball point pen and return it with your application form to;

**Send with your application form to :
FREEPOST KCC Travel Savers**

(for use by)
Cashiers Team
Kent County Council
3rd Floor
Invicta House
Maidstone
Kent
ME14 1XX

Name(s) of account holder(s)

Bank/building society account number

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Branch sort code

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Name and full postal address of your bank or building society

To: The Manager	Bank/building society
Address	
Postcode	

Reference

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Service user number

7	6	5	0	0	5
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***FOR Kent County Council OFFICIAL USE ONLY** This is not part of your instruction to your bank or building society*

Passholder Information – MUST BE COMPLETED BY THE CUSTOMER

Passholder Name : _____

Passholder Date of Birth : _____

Parent Email Address : _____

Customer Ref.
(For office use only)

Instruction to your bank or building society

Please pay Kent County Council Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Kent County Council and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date

Banks and building societies may not accept Direct Debit Instructions for some types of account

DDI 1

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Kent County Council will notify you 3 working days in advance of your account being debited or as otherwise agreed. If you request Kent County Council to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Kent County Council or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when Kent County Council asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.