



POLICY FOR	CEIAG
PERSON RESPONSIBLE	CAREERS LEADER
REVIEW DATE	May 2022
NEXT REVIEW DATE	May 2023
APPROVED BY	GOVERNING BODY

Rationale for CEIAG

A young person's career is the progress they make in learning and work. All young people need a planned programme of activities to help them choose 14-19 pathways that are right for them and be able to manage their careers and sustain employment throughout their lives. The Malling School has a statutory duty to provide careers education in Years 7-13, secure access to independent careers guidance for our pupils in years 9-11 (1997 Education Act, 2003 Education Regulations, Section 29 of the Education Act 2011) and to give pupils access to careers information, advice and guidance, to follow the National Framework for CEG 11-19 in England (DfE, 2003), the Young People's IAG Standards (DCSF, 2007) the statement of Careers Education principals (DCSF, 2008) and the Careers guidance and access for education and training providers (Statutory guidance for governing bodies, school leaders and school staff, January 2018) in addition to other relevant guidance from DCSF, QCA and Ofsted that appears from time to time.

The policy for CEIAG supports and is itself underpinned by a range of key school policies and strategies especially those for teaching and learning.-

Commitment:

The Malling School is committed to providing a planned programme of careers education, information, advice and guidance (CEIAG) for all pupils in Years 7-13 in partnership with our local providers. The Malling School is committed to working to meet the guidelines set out by the Gatsby Charitable Foundation's Benchmarks as set out in the government's statutory careers strategy 'Careers guidance and access for education and training providers' (January 2018) Our commitment will support The Malling School pupils to secure a positive future through unlocking potential and transforming lives through exceptional education to equip them with the skills to initiate a successful career path.

Objectives

Pupils' needs

The careers programme is designed to meet the needs of students at The Malling School. It is differentiated and personalised to ensure progression through activities that are appropriate to pupils' stages of career learning, planning and development.

Entitlement

Students are entitled to CEIAG which meets professional standards of practice and which is person-centred, impartial and confidential. It will be integrated into pupils' experience of the whole curriculum and be based on a partnership with pupils and their parents or carers. The programme will raise aspirations, challenge stereotyping and promote equality and diversity. Pupil Entitlement Statement available to view on the school website.

Implementation

Management

The Careers Leader co-ordinates the careers programme.

Staffing

Specialist Careers Advisor for years 7-11 Angela Willis
Specialist Careers Advisor for Years 12 & 13 Lisa Alexander
Specific Careers Governors appointed.
Careers Leader Mrs Helen Cable

All staff contribute to CEIAG through their roles as tutors and subject teachers. The CEIAG programme is planned, monitored and evaluated by the Careers Leader and Specialist Careers Advisers.

Curriculum:

The careers programme includes careers education sessions, career guidance activities (group work and individual interviews), information and research activities, and individual planning/portfolio activities using careers software and the use of sites such as The National Careers Service. Careers lessons are part of the school's personal development programme within Period 1, and embedded within the school curriculum (Benchmark 4) Other focused events, e.g. the higher education fair and our own Careers Week are provided. Pupils are actively involved in the planning, delivery and evaluation of activities.

Virtual Learning:

As of March 2020 we have introduced careers education through virtual learning for students in all years. This has included content through new Social Media platforms, website, Teams careers folder, assemblies and both recorded/ real time student interventions. We also have access to Careers programme UNIFROG which will enhance our offer to students of all ages.

Assessment and accreditation:

Assessment of our careers provision is through the Compass platform. Results of these assessments are shared with SLT, Governors and Careers & Enterprise Company (CEC).

Partnerships:

The Malling School CEIAG team have partnerships with numerous external agencies including Kent and Medway Progression Federation (KMPF), Careers and Enterprise Company(CEC), The Education People and the CEIAG Network. The Malling School has also become a member of the local Careers Hub. The Malling School is also working this year with The Education People on a Supported employment initiative.

Monitoring, review and evaluation:

The Partnership agreement with external providers (County) is reviewed termly by the Careers Leader. The Programme is reviewed annually by the Careers Leader and using the national quality standards and now the eight Gatsby benchmarks to identify areas for development. A report is submitted to the senior leadership team and governors. Action research evaluation of different aspects of CEIAG is undertaken regularly. Compass evaluation through CEC is completed yearly. Feedback is gathered directly from students by the Careers Advisor and invited from parents and partnership providers. Regular Governor review meeting are also held.

Approvals:

Headteacher.....**Date**.....