



2nd November 2023
HC/jmc

Dear Parents/Carers

Year 11 Leavers Prom – Friday 12th July 2024

As you are probably aware, every year we organise a Prom for Year 11 leavers. I am pleased to inform you that the Prom next year will be on Friday **12th July 2024** at The Mercure Great Danes Hotel Maidstone. Tickets are £42 including a disco, a three-course meal and venue decorations.

If you give permission for your son/daughter to attend, please complete and return the form attached together with payment of a non-refundable deposit of £12 by Friday 26th January 2024. Payment can be made online on SCOPAY which can be found in the parent portal on the school website. Please email the finance office if you have any queries on SCOPAY - finance@themallingschool.kent.sch.uk. A final payment of £30 will be due by Friday 29th March 2024.

To ensure the Prom is successful and enjoyed by all, we expect a high standard of behaviour during the evening. We therefore withhold the right to refuse entry to any pupils whom we think cannot behave themselves appropriately. Should a pupil's behaviour not be good enough in or out of school at any time prior to the Prom, we may decide that he/she cannot attend. We also withhold the right to request a pupil to leave and for parents to collect their son/daughter from the venue if behaviour is not appropriate on the night. Should we withdraw a pupil's invitation to the Prom or ask them to leave due to poor behaviour, there will not be a refund of money paid. Please read the Prom Code of Conduct below and sign the form attached and return to Mrs Cable in T10 by the 26th January 2024 to acknowledge that you understand the conditions of buying a ticket

Students are responsible for checking school social media and their school email accounts for Prom updates. Due to the large number of students in the year group it is essential that deadlines are adhered to.

Prom Code of Conduct:

- The Prom is open to current Year 11 Malling School pupils only
- No alcohol can be consumed prior to the Prom or at the venue
- No unauthorised guests will be permitted at the venue
- If we feel a pupil is behaving inappropriately, we have the right to request them to leave the venue. Parents will be contacted.
- Both parents and pupils must sign the Prom Code of Conduct attached
- Pupils will be expected to have 96% attendance unless there is a medical reason
- I agree to photographs of my son / daughter being used on the school website and social media accounts.

We look forward to seeing pupils dressed in all their finery on the evening. However, if you should have any questions, please contact me by telephone or by email at helen.cable@themallingschool.kent.sch.uk.

Yours sincerely

Mrs H Cable
Prom Co-ordinator



TO: **FINANCE OFFICE / MRS CABLE**

SCHOOL PROM

PUPILS' NAME: _____ FORM: _____

I give permission for my son/daughter to attend the School Prom on Friday 23rd June 2023 and I enclose a non-refundable deposit of £10 cash/cheque/online payment.

My child does / does not have any specialist dietary requirements. If yes, please specify:

Should the necessity arise, I give permission for an anaesthetic or other emergency medical treatment to be given.

Allergies/medical conditions: _____

Emergency contact number: _____

Prom Code of Conduct:

- The Prom is open to current Year 11 Malling School pupils only
- No alcohol can be consumed prior to the Prom or at the venue
- No unauthorised guests will be permitted at the venue
- If we feel a pupil is behaving inappropriately, we have the right to request them to leave the venue
- Both parents and pupils must sign the Prom Code of Conduct attached
- Pupils will be expected to have 96% attendance unless there is a medical reason
- I agree to photographs of my son / daughter being used on the school website and social media accounts.

We agree to the Prom Code of Conduct above and understand that there will not be a refund if behaviour is a concern prior to the Prom, or if a pupil is refused entry or is requested to leave due to poor behaviour.

Signed _____ Print name _____
PARENT/CARER

Signed _____ Print name _____
PUPIL

Date _____

