

Introduction

This document is intended to provide clarity and transparency to students and parents/carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this document.

During the previous lockdown we implemented a programme of remote learning to support students working at home and those that remained in school document and whilst we accept there are limitations with remote learning, we are committed to ensuring a continuation of high-quality learning for all our students and will continue to build on the successes of our previous remote learning provision.

The remote curriculum: what is taught to pupils at home

What should my child expect from immediate remote education?

For National Lockdowns including the closure of the school or when an entire cohort (bubble) has been sent home by the school to isolate, the school will follow the plan detailed below:

- Students will receive email invitations in advance to attend live lessons via Teams/Zoom that follow their usual timetable
- Students should check their emails daily (before 9am) for important information about the school day
- Lessons may contain pre-recorded sessions and use of videos to enhance delivery. Teachers may also use the subject curriculum booklets that have been posted home
- Students may also use other online resources such as Hegarty Maths, Tassomai, Seneca Learning & Oak National Academy to support their learning
- Attendance is compulsory and contact home will be made in the event of non-attendance
- To support our students' well-being and maintain excellent communication, our Pastoral Leads will run daily briefings and assemblies every morning from 09:00
- If a member of staff is absent, cover work instructions will be emailed to student email accounts before the lesson
- Please find below a reminder of our lesson timings:

Lesson	Time
Daily Briefing	09.00 - 09.20
P2	09.20 - 10.35
Break	10.35 - 10.55
P3	10.55 - 12.10
P4	12.10 - 13.25
Lunch	13.25 - 14.05
P5	14.05 - 15.20

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects, to be able to share resources and teach online. For example, some subjects like PE, music practical lessons, will have been changed to fit with the limits of remote learning. PE will focus on personal fitness and theory. Music lessons will focus on music appreciation instead of instrument practice.

Remote teaching & study time each day

How long can I expect work set by the school to take my child each day?

KS3 (Years 7, 8 and 9) - Students should expect to be working for 5 hours per day.

KS4 (Years 10 and 11) - Students should expect to be working for 5 hours per day.

KS5 (Years 12 and 13) - Students should expect to be working for 5 hours per day.

Accessing remote education

How will my child access any online remote education you are providing?

The school will continue to use Microsoft Teams which is accessible through laptops, smart mobile phones, tablets, Xbox and PlayStation consoles (through their web browsers).

Students should log in with their usual username (e.g., 20NotherA@themallingschool.kent.sch.uk) and password via www.office.com then click on 'TEAMS'.

Whilst all learning material will be communicated via Teams, students may be invited to live lessons through Teams or Zoom so students should also continue to check their school e-mail accounts every morning before 9am. All live lesson invitations will also appear in the student's calendar which can be accessed through Teams or Outlook.

Students also have access to their curriculum booklets that have been posted home and will be used to support remote teaching. These booklets are a result of careful planning and hard work from our teaching staff and ensure all students regardless of starting point or ability can successfully access our ambitious curriculum. Pdf copies of these and other curriculum materials are also available on Teams.

Students should contact their subject teachers via email if additional assistance is required.

The school website (www.themallingschool.kent.sch.uk) also has links to 'how to' guides for accessing remote learning. These can be found on the homepage as shown below:



If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. If the lack of a suitable device is / becomes an issue for your family, please contact your child's Pastoral Leader as soon as possible and we will:

- issue or lend laptops to students
- issue or lend devices that enable an internet connection (for example, routers or dongles)
- provide printed materials needed if necessary and to include for practical needs in creative subjects such as Art
- provide further information on how pupils can submit work to their teachers if they do not have online access
- The DFE is providing additional internet data support for eligible children providing their devices are on the participating networks. If internet data limits are a barrier to your child accessing the remote learning provisions, please contact the relevant pastoral teams who will talk through the possibility of accessing this support.

Please do not hesitate to contact our Pastoral Team if you need any further guidance:

Year 7: Pastoral Leader: Miss Withers – sarah.withers@themallingschool.kent.sch.uk
Guidance Manager: Miss Taylor – shelley.taylor@themallingschool.kent.sch.uk

Year 8: Pastoral Leader: Mr Fielding – Thomas.fielding@themallingschool.kent.sch.uk
Guidance Manager: Miss Simpson – holly.simpson@themallingschool.kent.sch.uk

Year 9: Pastoral Leader: Mr Barnes – james.barnes@themallingschool.kent.sch.uk
Guidance Manager - Mrs Hoare – Suzanne.hoare@themallingschool.kent.sch.uk

Year 10: Pastoral Leader: Miss Foulser – louise.foulser@themallingschool.kent.sch.uk
Lead Guidance Manager – Mrs Richardson – Mitzi.richardson@themallingschool.kent.sch.uk

Engagement and feedback

It is important that students retain good learning habits. During any period of remote learning students ideally need an appropriate workspace and should be ready to start their day promptly. They must have any exercise books or materials they will need for the day easily to hand. On the days students have PE they should dress appropriately for joining in the physical activities offered by the department.

Students are expected to attend all live lessons. Attendance at live sessions is monitored by staff and non-attendance recorded. Repeated non-attendance at live sessions will be followed up with students and parents/carers by Pastoral Leaders.

Deadlines and details of how and when work is to be submitted will be included in the lesson information on Teams. Frequency of submission will vary by subject depending on weekly curriculum time; this reflects normal school practice.

Students will receive feedback in a variety of ways, as is normal school practice. These may include:

- automated feedback from a Teams Form quiz, or similar
- attitude to learning (AtL) grades
- marks for teacher assessed pieces via Teams
- personalised or whole class written feedback via Teams
- verbal feedback during a live session

We have been incredibly impressed with the effort and determination of our students in following The Malling School Way and already adapting to remote learning. To further support parents and carers, we are collecting weekly effort grades from our teachers. This will enable us to contact home to work together with parents and carers where we have concerns regarding student effort and participation in our live lessons. We will also be issuing TMSW reward points to students who consistently work hard and display excellent attitudes.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some students, for example some pupils with special educational needs and disabilities (SEND), may find it more challenging to adapt to, and access, the remote learning provision. We will work with parents and carers to support these students in the following ways:

- All students with EHCPs have the option to attend school and complete their remote learning in the Tydeman building, under the supervision of staff.
- All students with an EHCP have regular contact with their TA keyworker via email or in lessons. Parents/carers of a child or young person with an EHCP will also receive regular communication from the SRP staff or the SENCO.
- Other students on the SEND register in KS3,4 and 5, who are identified by staff or parents as finding the current circumstances a particular challenge, will be contacted by members of the Specialist Resource Provision or SENCO who will be key points of contact for ongoing advice and support during the current restrictions.
- Teaching Assistants are in school on a rota basis to work with students who are on site.
- TAs will deliver their timetabled small group lessons via Teams/Zoom.
- We continue to hold Annual Review and in year review meetings online with parents and external professionals, subject to availability.

Provision for keyworker and vulnerable children

We will continue to support our vulnerable students and children of critical workers who will be accessing our live lessons, working in computer rooms onsite and in our Tydeman building. If you need to access this provision, please send a message with details to Mrs Gately at ruth.gately@themallingschool.kent.sch.uk.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate, but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Once you have informed the school that your child is self-isolating, you will be contacted by your child's Guidance Manager who will guide you through instructions for accessing our Virtual School on Teams. Your child will then be able to access the work that they would have missed within lessons. This work is updated regularly to ensure that they do not fall behind and continue to be taught a well-planned and well-sequenced curriculum with meaningful and ambitious work each day in a number of different subjects.

Students have also been provided with a hard copy of a curriculum booklet per subject which will be integral to their remote education. Any additional resources will be posted home as required.

Students will also have contact from their subject teachers, tutors and teaching assistants throughout their time at home. Further details will be provided to each student and their parent/carer upon notification that your child will be isolating.

The Virtual School can be accessed through www.office.com, login with your usual username (e.g., 20NotherA@themallingschool.kent.sch.uk) and password then click on 'TEAMS'.

Pastoral Teams will monitor these students and ensure that work is being completed. Tutors and TAs will contact home to offer support where needed.